

PROFESSIONAL LICENSURE DIVISION[645]

Adopted and Filed

Rule making related to licensure, criminal convictions, and wallet cards

The Board of Social Work hereby amends Chapter 280, “Licensure of Social Workers,” and Chapter 283, “Discipline for Social Workers,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is adopted under the authority provided in Iowa Code sections 147.76 and 154C.4 and 2020 Iowa Acts, House File 2627.

State or Federal Law Implemented

This rule making implements, in whole or in part, Iowa Code sections 147.10 and 154C.3 and 2020 Iowa Acts, House File 2627.

Purpose and Summary

These amendments implement the provisions of 2020 Iowa Acts, House File 2627, by (1) updating the Board’s licensure rules to include a reference to a rule in the new 645—Chapter 19 (**ARC 5751C**, IAB 7/14/21), which implements new Iowa Code section 272C.12, and (2) updating the Board’s rules regarding criminal convictions as grounds for discipline. These amendments also remove references to wallet cards and update an obsolete cross-reference.

Public Comment and Changes to Rule Making

Notice of Intended Action for this rule making was published in the Iowa Administrative Bulletin on February 24, 2021, as **ARC 5447C**. A virtual public hearing was held on March 16, 2021, at 9 a.m. No one attended the public hearing. No public comments were received. No changes from the Notice have been made.

Adoption of Rule Making

This rule making was adopted by the Board on May 10, 2021.

Fiscal Impact

This rule making has minimal fiscal impact to the State of Iowa. Licensees will no longer need to pay to receive duplicate wallet cards and instead will be able to print their own renewal verification if needed.

Jobs Impact

After analysis and review of this rule making, there is a potential positive impact on jobs because individuals who may have been ineligible for licensure may be eligible for licensure as a result of this rule making.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Board for a waiver of the discretionary provisions, if any, pursuant to 645—Chapter 18.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

Effective Date

This rule making will become effective on August 18, 2021.

The following rule-making actions are adopted:

ITEM 1. Amend subrule 280.3(1) as follows:

280.3(1) The applicant shall ~~complete a board-approved~~ submit a completed licensure application. ~~Application forms may be obtained from the board's website (www.idph.iowa.gov/licensure) or directly from the board office, or the applicant may complete the application online at ibplicense.iowa.gov. All paper applications shall be sent to Board of Social Work, Professional Licensure Division, Fifth Floor, Lucas State Office Building, Des Moines, Iowa 50319-0075.~~

ITEM 2. Amend subrule 280.3(9) as follows:

280.3(9) Notification of licensure shall be sent to the licensee ~~by regular mail~~.

ITEM 3. Amend rule 645—280.7(154C) as follows:

645—280.7(154C) Licensure by endorsement.

280.7(1) An applicant who has been a licensed social worker under the laws of another jurisdiction shall file an application for licensure by endorsement with the board office. The board may receive by endorsement any applicant from the District of Columbia, another state, territory, province or foreign country who:

- ~~1. a.~~ Submits to the board a completed application;
- ~~2. b.~~ Pays the licensure fee;
- ~~3. c.~~ Shows evidence of licensure requirements that are similar to those required in Iowa;
- ~~4. d.~~ Provides official copies of the academic transcripts;
- ~~5. e.~~ Provides official copies of the appropriate or higher level examination score sent directly from the ASWB; and

~~6. f.~~ Provides verification of license(s) from every jurisdiction in which the applicant has been licensed, sent directly from the jurisdiction(s) to the board office. Web-based verification may be substituted for verification direct from the jurisdiction's board office if the verification provides:

- ~~• (1)~~ Licensee's name;
- ~~• (2)~~ Date of initial licensure;
- ~~• (3)~~ Current licensure status; and
- ~~• (4)~~ Any disciplinary action taken against the license.

280.7(2) A person who is licensed in another jurisdiction but who is unable to satisfy the requirements for licensure by endorsement may apply for licensure by verification, if eligible, in accordance with rule 645—19.1(272C).

In lieu of the requirements in ~~numbered paragraphs “4,” “5,” and “6” of this rule,~~ paragraphs 280.7(1) “d,” “e,” and “f,” the board will accept the ASWB Social Work Registry verification of academic transcripts, examination scores, and licensure in other states.

ITEM 4. Amend subrule 280.9(6) as follows:

280.9(6) Upon receiving the information required by this rule and the required fee, board staff shall administratively issue a two-year license ~~and shall send the licensee a wallet card by regular mail~~. In the event the board receives adverse information on the renewal application, the board shall issue the renewal license but may refer the adverse information for further consideration or disciplinary investigation.

ITEM 5. Amend subrule 280.14(2) as follows:

280.14(2) Pay the reactivation fee that is due as specified in ~~645—Chapter 284~~ 645—subrule 5.19(4).

ITEM 6. Rescind subrule 283.2(11) and adopt the following **new** subrule in lieu thereof:

283.2(11) Being convicted of an offense that directly relates to the duties and responsibilities of the profession. A conviction includes a guilty plea, including Alford and nolo contendere pleas, or a finding or verdict of guilt, even if the adjudication of guilt is deferred, withheld, or not entered. A copy of the guilty plea or order of conviction constitutes conclusive evidence of conviction. An offense directly relates to the duties and responsibilities of the profession if the actions taken in furtherance of the offense are actions customarily performed within the scope of practice of the profession or the circumstances under which the offense was committed are circumstances customary to the profession.

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EDITOR'S NOTE: For replacement pages for IAC, see IAC Supplement 7/14/21.